



REQUEST FOR QUOTATION

Date: 09 September 2023

RFQ No.: 100-23-07-1493

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Supplies and Equipment – City Health Office** with an Approved Budget for the Contract (ABC) of **Php 516,050.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name* <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
LOT 1								
1	Portable microphone with speaker (trolley-type), <ul style="list-style-type: none"> - Low 2.5" Vcoil - Hi 1.5" Vcoil - 8 ohm - 450 Watts Amplified - USB/FM/BT Function - XLR Line Input/Output - RCA input - Mic Priority Function - 1 mic input - 2 UHF Wireless Mic with selectable freq. - Echo/Repeat/Delay - 12V DC IN - 2pcs Rechargeable Battery 		2	sets	15,000.00	30,000.00		
2	Microphone (wireless system - with 2 microphone & 1 transmitter), <ul style="list-style-type: none"> - Carrier Frequency Range : 180.050 MHz to 220.250 MHz 		2	sets	3,000.00	6,000.00		




	<ul style="list-style-type: none"> - Frequency Stability : +/-0.005% with quartz controlled - Modulation: FM - Maximum Deviation: +/- 15KHz, with limiting compressor - Frequency Response : 40Hz to 20KHz - S/N Ratio: Better than 100dB (A) - T.H.D: Less than 0.5% - Audio Dynamic Range: Over 100db Over 118dB with limiting - Services area:30 meters - RECEIVER - Receiving System: Dual channel fixed frequency by quartz - S/N Ratio : Over 108Db AT 15 KHz deviation - Image and Spurious Rejection: 80Db minimum - Power Supply: AC 110/220V/50/60Hz 							
3	Laptop (Intel Core i5 - 12400 Processor), <ul style="list-style-type: none"> - Memory: 8GB - Storage: 256 GB M.2 2280 PCI-E SSD + 1 TB 3.5inch 7200 RPM - Graphics: Intel UHD - WLAN: 802.11ac/a/b/g/n wireless LAN and Bluetooth 5.0 - LAN: Gigabit Ethernet - Others: USB Wired Keyboard & Wired Mouse - Monitor: Size:21.5 inch Input: VGA + HDMI Max Res.: 1920x1080 @100Hz Technology: VA Colors: 16.7 Million Glare: None Response Time: 13s VRB With VGA+HDMI Cable Weight: 9.3 KG Dimension: 49.4 x 23.4 x 41.7 - Software: Windows 11 Pro MS Office for Home & Student 		2	units	49,625.00	99,250.00		
4	Colored Printer (All in-one Ink Tank Printer), <ul style="list-style-type: none"> - Print speed: Black (draft, A4) Up to 22 ppm; Color (draft, A4): Up to 16 ppm; Black (ISO): Up to 11 ppm; - Color (ISO): Up to 5 ppm; Color photo (normal, photo paper, 10x15 cm): As fast as 76 seconds - Print quality: Black (best): Up to 1200 x 1200 rendered dpi; Color (best): Up to 4800 x 1200 optimized dpi color when printing from a computer and 1200 input dpi - Borderless printing: Yes (up to 2210 x 297 mm) - Print size: A4; B5; A6; DL envelope; legal; lette 		2	units	10,000.00	20,000.00		

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	<ul style="list-style-type: none"> - Scanner: Flatbed: 216 x 297 mm - Copy speed: Black (DRAFT, a4): Up to 22 ppm; Color (draft, A4): Up to 14 ppm; Black (ISO): Up to 10 ppm - Color (ISO): Up to 2 ppm - Connectivity: Connectivity (standard) Hi- Speed USB 2.0 							
	LOT 2							
5	Copy paper (A4 size), <ul style="list-style-type: none"> - Size: A4 bond paper (8.3 x 11.7 in) - Sheets: 500 sheets (1 ream) - Substance: 70 gsm - Color: Ultra White 		221	reams	300.00	66,300.00		
6	Training Kits (Spiral Notebook, Brown Envelope, Retractable Ballpen, Memo Pad Assorted colors and Permanent Marker), <ul style="list-style-type: none"> - 1 SPIRAL NOTEBOOK/Kit- 50.00 - 60 sheets 55 gsm - Length: 9 inch - Width: 6 inch - 1 BROWN ENVELOPE /Kit-20.00 -Approx. 40 gsm, Length: 25cm Width: 38cm - 3 RETRACTABLE BALLPEN/Kit-50.00 - 0.7mm - Variations: 50 pcs. blue, 50 pcs. black & 50 pcs. red ink - 1 MEMO PAD/Kit-70.00 - 76x76MM 50 sheets - Assorted Color - 1 PERMANENT MARKER/Kit-60.00 - Broad - Waterproof permanent - Dries instantly - Color black 		50	kits	250.00	12,500.00		
7	Hygiene Kits (Toothbrush, toothpaste, soap, alcohol bottle, towel, case), <ul style="list-style-type: none"> - 1 Toothbrush/ kit - durable plastic toothbrush with a non-slip rubber grip - Standard toothbrush with wrapper - Soft bristle - Assorted color - Toothbrush for kids : 22 pcs. blue & 23 pcs. Red - Toothbrush for Adult : 22 pcs. blue & 23 pcs. Red - 1 Toothpaste/ kit - Anti-cavity, Twin pack sachet 22g - White & regular variety - 1 Body Soap/ kit - Bar soap sachet 60g - Pure white, Scented, Anti-bacterial 		90	kits	250.00	22,500.00		

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	<ul style="list-style-type: none"> - 1 Alcohol bottle/ kit -Alcohol 70% solution, Anti-septic, isopropyl, -With moisturizer 60ml - 1 Face Towel/ kit -100% cotton -Plain white color -Dimension: at least 50x30cm - 1 Case/ kit -PVC plastic hygiene kit pouch with zipper - clear plastic with lining: 25 pcs. blue & 25 pcs. apple green - Height: 18cm - Length: 25cm -Width: 6cm 							
LOT 3								
8	Biking Helmet, Adult Size, <ul style="list-style-type: none"> - Material: expandable polystyrene inside lining and hard polycarbonate (PC) outside shell - Size: approximately 53-63cm - Ventilation: Approximately 20-29 holes - Weight: Approximately 180-190 g Detachable paddind, strap and buckle, Nylon straps		8	pcs	5,000.00	40,000.00		
9	Mountain Bike, <ul style="list-style-type: none"> - Material: Alloy Medium Frame Rims: Alloy double wall Tires: approximately 27.5"-29" Brakes: Mechanical type Saddle: Memory Foam Fork: oil suspension 		3	units	15,000.00	45,000.00		
10	Road Cycling Gloves, <ul style="list-style-type: none"> - Material: Microfiber, Lycra - Type: Half finger - Gloves Design: Silicone Padded - Features: Breathable, Non-slip, Shock Absorption - Sizes: Small-5 Medium-5 Large-5 		15	pcs	500.00	7,500.00		
11	Basic Bike Hand Pump, <ul style="list-style-type: none"> - Portable - Light weight - Capacity: Maximum pressure of 110-120 PSI (pound per square inch) - Material: Nylon - Weight: 100g-140g - Type: Bicycle Pump - Length: Approximately 7-9cm 		15	pcs	300.00	4,500.00		
12	Cable Bike Lock, <ul style="list-style-type: none"> - Material: Twisted steel with vinyl coating -Length: Approximately 6ft-8ft -Cable diameter: 7-8mm 		15	pcs	700.00	10,500.00		

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	-Weight: 450g-700g -Self coiling cable							
13	Bike Bell, - Material: Copper -Size: 33mm-35mm -Weight: Approximately 40g-50g -Handle bar fit: 22.2-25.4 mm handlebars -Approximate sound: 90dB		15	pcs	300.00	4,500.00		
14	Smartphone Mount for Cycling, - Material: Aluminum alloy -Weight: 95g-170g -Size of Phone applicable: 4.5"-7" -Size of handlebars applicable: diameter of 22-30mm -Quad lock with silica gel inside -360 degrees adjustment		15	pcs	1,000.00	15,000.00		
15	Water bottle with adjustable cage & Cage Bolts screw, - Suitable for Mountain Bike Road Gravel Folding Bike - The holders fit a wide range bottles & keep them more secure - Adjustable base fits 45 to 86mm diameter - With transparent cover dust proof water cool clean - With adjustable cage bolts screw dimension: at least 55-75mmX160mm - Bottle: 650ml		100	set	450.00	45,000.00		
LOT 4								
16	Customized Vests for Apprehending Officer, - Lassmesh - Polyester - Reflective Tape - Secure Zipper Closure - Classic 4 pocket - 2 pocket for daily item - 2 Large Utility Pockets - Different sizes & picture (see TOR)		50	pcs	850.00	42,500.00		
17	Customized Jacket for Anti-Smoking Task Force, - Long sleeves Bomber Jacket - Solid fabric Cotton - Round Neck Comfortable Neckline - Secure Full Zipper Closure - With 2 sides pocket - Different sizes & picture (see TOR)		30	pcs	1,500.00	45,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total		516,050.00			
DELIVERY TERM: Within Seven (7) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

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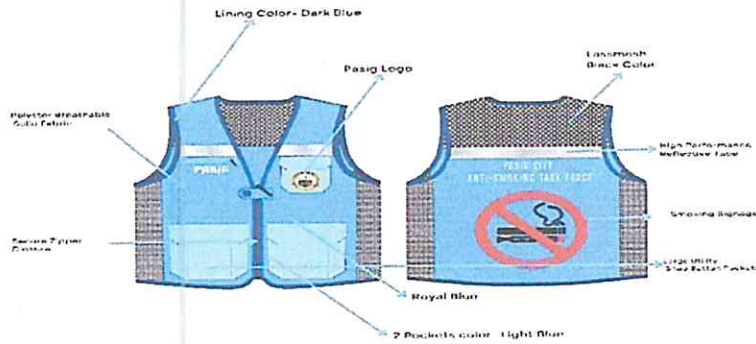
TERMS OF REFERENCE

- A. PROCUREMENT TITLE**
Provision of Health Education & Promotion Office for Training of Anti-Smoking Task Force Officers, Implementation of Active Transport Bike Ride & Office supplies covering for the period of **July to December 2023**
- B. PROPONENT AND IMPLEMENTING AGENCY**
Department of Health Fund - Pasig City Health Department- Health Education and Promotion Office
- C. DELIVERY SCHEDULE/TERM**
One-time delivery for Lot 1, 2, 3 & 4 – 7 days after issuance of Notice to Proceed
- D. DELIVERY SITE**
Delivery site shall be at Medical Depot, Pasig Mega Dialysis Center, PI Building, 280 Eusebio Avenue, San Miguel, Pasig City
- E. TERMS OF PAYMENT**
Processing of payment upon completion of delivery with acceptance and inspection report

F. REQUIREMENTS/ SPECIFICATIONS:

1. Customized Vests for Apprehending Officer

Size	Quantities
Medium	10
Large	15
Extra Large	15
2 XL	10
TOTAL	50



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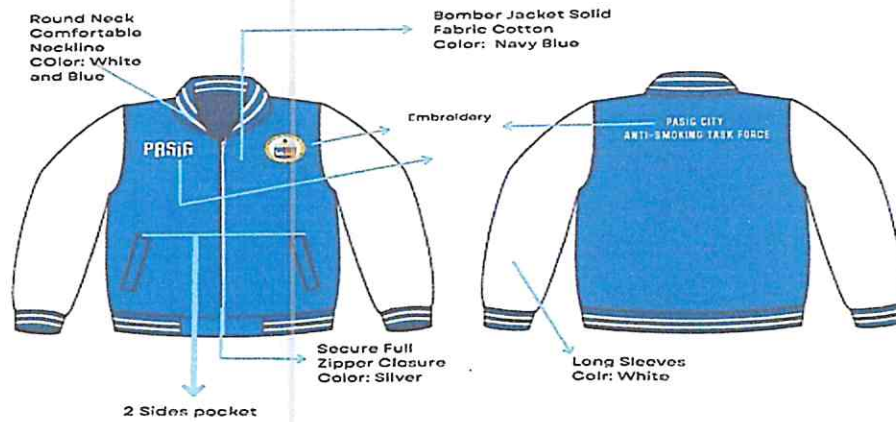
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2. Customized Jacket for Anti-Smoking Task Force

Size	Quantities
Medium	5
Large	5
Extra Large	10
2 XL	8
3 XL	2
TOTAL	30



Submitted by:

Mariane Loe J. Bringuelo
Mariane Loe J. Bringuelo, MD, MPH
Medical Officer/IV
Health Education and Promotion Manager
Health Education and Promotion Office

Rosemarie P. Huertas
Rosemarie P. Huertas, R.N
Nurse II
Health Education and Promotion Office

Noted by:

Joseph R. Panaligan
Joseph R. Panaligan, MD, MHA
City Health Officer

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).
 - In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
 1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City**.


All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

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For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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